

This is a sample invoice.

Depending on the nature of the expense and country invoiced, additional details may be required.

INVOICE

ABC Company Ltd.

Sent to: UCB Pharma GmbH Scanning Centre
c/o Iron Mountain (Deutschland) Service GmbH
Postfach 95 02 22
12462 Berlin

Sent the invoice directly to the UCB Scanning Center in Berlin

Invoice number/reference,
invoice date and currency

Bill to: UCB Pharma GmbH
Alfred-Nobel-Str. 10
40789 Monheim
Germany
Attn: Accounts Payable
VAT: DE121395506

Bill to address
includes correct
UCB entity and
billing address

Invoice Number LH 00108000
Invoice Date Sep 30, 2017
PRA Study ID UCBPXXXXXX
Payment Terms NET 60 days
Contract Currency EUR
Customer# 3333

Invoice date is Service/Delivery date

UCB Contact: Bob Smith (bob.smith@ucb.com)

UCB Contact name

Study Title	PO Number	Sponsor Contact
12-0064	440012345 Line 10	John Smith
Description		Amount
75% ABC completed		42,893.23
10% DEF cleaned		26,808.27

UCB PO Number
and PO line

Dispatch + Destination (For Goods-Deliveries only)

Gross and net amount with currency

Note: There is no VAT or withholding tax in this instance. If VAT or tax was charged, the

Finance charges will be applied per contract (if applicable)

Sub Total 69,701.50
Amount Due EUR 69,701.50

Make Payment To:

ABC Company
500 Main Street
Reading, Berkshire AA2 6AA UK

Please Wire Funds To:

Deutsche Bank, London
SWIFT Code: DEUTGB0L000
IBAN: GB99DEUT4000000000000000
United Kingdom

Payment Details

If you have any questions regarding this invoice please contact:
Martin Smith, Martin.Smith@abccompany.com

TEL: +1 444 955 5555

FAX: +1 444 951 5555

Full supplier details including VAT number

Reg. Name: ABC Company
500 Main Street, Reading, Berkshire. RG2 6AD UK · Tel: +44 (0)555 555 5555
Fax: +44 (0) 118 555 5555 · Registered in England · Reg. No. 03200000 · V.A.T. Reg. No. GB888 8888 88
Registered Office: M House. 100 South Street, London, ECI A 4DD